

2021 IR 6

SANDRA STABILE HARWOOD
CLERK OF COURTS
**IN THE COURT OF COMMON PLEAS
DOMESTIC AND JUVENILE DIVISIONS**
2021 JAN -4 PM 3: 32 TRUMBULL COUNTY, OHIO

IN RE JUVENILE COURT : **In Re: 2021-01**
TRUMBULL COUNTY :
COVID-19 ORDER OF :
OPERATIONS : **Judge Sandra Stabile Harwood**
: **Administrative Judge**

In order to maintain operation of the Court while reducing risk to staff and public due to the increasing spread of COVID-19, and in keeping with guidance from the Supreme Court of Ohio and health officials, effective January 1, 2021, the Court issues the following ORDERS:

1. All cases previously continued during the pandemic shall be rescheduled in a manner that the Court deems most appropriate.

2. To the greatest extent possible, all trials and proceedings in the Domestic Relations Division and Juvenile Division of the Trumbull County Court of Common Pleas shall continue to be conducted remotely **unless otherwise determined by the Court.**

3. All proceedings, including but not limited to pretrials, shall be conducted virtually unless otherwise determined by the Court. A WebEx link for the virtual hearing will be sent to your email prior to the scheduled hearing.

4. All Juvenile Rule 6 shelter care, adjudicatory and dispositional hearings filed by CSB shall be conducted in-person **unless otherwise ordered;** and

5. All child support hearings will be conducted by telephone hearing. **In the Court's discretion,** a virtual hearing may be scheduled instead. If the child support hearing is to be conducted by virtual hearing, a link for the virtual hearing will be sent by email prior to the scheduled hearing.

6. If your case is scheduled for hearing, it is your responsibility to contact the either the Domestic Clerk of Courts office or the Juvenile Clerk of Courts office to provide your telephone number and/or email address. Instructions for appearing by virtual hearing are posted on the Trumbull County Family Court website at familycourt.co.trumbull.oh.us. Copies are also available at the Domestic and Juvenile Clerk of Court's offices.

7. In exceptional cases where a hearing must be conducted in person, face coverings must be worn at all times unless otherwise directed by the Judge for testimony or trial purposes. Counsel



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should attempt to limit their travel around the courtroom and remain stationary as much as possible.

8. All persons entering the Family Court building shall wear a face covering and must comply with a screening process which includes a temperature check and a series of questions. While in the building, all persons shall practice social distancing by maintaining a distance of at least six feet from another. Access to the courthouse may be denied as the Court deems necessary for the safety of the litigants, staff, and the public.

9. Only the parties and their attorneys shall be permitted in the building for hearings on their cases. Witnesses shall check in with security then remain in their vehicles and will be notified when called to testified. Only others having essential business with the Court shall be permitted in the building. If filing with the Clerk's office, paying fines, and/or making payments, access is limited to the first floor only.

All exhibits are required to be marked and copies provided to the Court (via the Bailiff or Court Reporter as directed by the individual judicial office) and also to all counsel prior to the day of trial.

10. All probation and diversion cases, unless otherwise notified, shall continue to be conducted remotely via WebEx virtually or telephonically.

11. The hearing commencement times shall be strictly adhered to due to limitations on scheduling and social distancing. The court conference rooms will be closed. Therefore, any settlement discussion shall be held prior to the scheduled hearing.

12. Any person, counsel, witness or other party who is exhibiting symptoms or who has knowledge of recent exposure requiring monitoring or quarantining shall notify the Court immediately and NOT attempt to enter the Building.

This Order supersedes any other Orders issued addressing court operations during the pandemic that may conflict and shall remain in effect until further Order.

IT IS SO ORDERED.



JUDGE SANDRA STABILE HARWOOD
Administrative Judge
Trumbull County Court of Common Pleas
Domestic and Juvenile Divisions



JUDGE SAMUEL F. BLUEDORN
Trumbull County Court of Common Pleas
Domestic and Juvenile Divisions

KAREN INFANTE ALLEN
Clerk of Courts

FILED
COURT OF COMMON PLEAS

Dated: 1-4-2021

JAN 05 2021

JAN 04 2021

TRUMBULL COUNTY, OH
KAREN INFANTE ALLEN, CLERK

DOMESTIC RELATIONS
Trumbull County